Pirton Parish Council

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GRANT APPLICATION FORM

Name of Organisation:	
Correspondence Address:	
Contact Name:	
Telephone Number:	
E-Mail Address:	
Registered Charity?	YES / NO If Yes, Charity No:
For what purpose is the grant required?	
Amount of grant requested:	£
Total cost of the project:	£
Bank Account Name:	
Bank Sort Code and Account No:	/
Other sources of funding (i.e. how any shortfall will be met)	
Who will benefit from the project and how?	

By signing this application you agree to the terms of Pirton Parish Council's Grant Policy (doc018).

Signed:		Date:	

Pirton Parish Council

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Notes:

1. All grants will be conditional upon submission of a financial statement (which must be audited accounts where available) in support of the application and supporting documentation detailing costs of the capital expenditure for which the funding is being sought.

2. You are welcome to provide, on a separate piece of paper, any information you feel will support this application.

3. Should the grant be approved, the Parish Council will require a statement of how the money was used and when, within 12 months of the receipt of the funding (this is a statutory requirement).

   Failure to comply with this requirement may affect consideration of future grant applications.

4. Recipients of grants are asked to acknowledge Pirton Parish Council's support on promotional material, press releases, websites and/or stationery if appropriate.

5. Please return the completed form and any supporting information to the Parish Clerk:

   Edward Roberts
   36 Heathfield Road
   Hitchin
   Hertfordshire
   SG5 1TB

   Telephone: 01462 431434

   E-mail: parishclerk@pirtonparishcouncil.org.uk

(Parish Council Use Only)					
Approved Y/N?		Date:		Power:	